

# I'm Going to Marywood University!

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*Now what? Answers to common questions you may have before arriving on campus.*

Marywood University

Office of Undergraduate Admissions

2300 Adams Avenue

Scranton, PA 18509

1-TO-MARYWOOD

[yourfuture@marywood.edu](mailto:yourfuture@marywood.edu)

  
**Lead On.**

Congratulations! We're so excited that you have chosen to attend Marywood. This brochure contains answers to some commonly asked questions from incoming students. Use it as a reference throughout the summer. If you have other questions, or need more clarification, do not hesitate to contact us. The Admissions Office is open throughout the summer, in case you have any questions or concerns before you get to campus.

**1. When is Orientation? What happens at Orientation? Do I have to attend? Should my parents come with me?**

Orientation is run by the Student Activities and Leadership Development Office. Orientation will be held July 16-17, 2010. At Orientation, students have the opportunity to meet other new students, meet their academic advisers, and learn about Marywood's policies and procedures. Parents attend sessions to learn about the Family Educational Rights to Privacy Act, the transition their student will go through as they begin college, and meet the Academic Deans.

It is recommended that you make every effort to attend the Orientation program in the summer. Parents are welcome to attend. There are several sessions for parents as part of the overall program.

**2. What classes will I take in the fall semester? Do I have any say in my class schedule?**

For first time students, your academic department will generate your schedule for you. The Registrar's Office will send you a scheduling worksheet where you can indicate what foreign language you want to study, if you want to pursue a minor, and, if you are undecided on a major, what areas you are interested in studying. Schedules will be distributed at Orientation in July.

For transfer students, you will meet with a representative from the Registrar's Office to evaluate the credits you have completed, and to make your schedule.

**3. How do I change my classes?**

In order to change your classes, you need to speak with the Registrar's Office. You will need to fill out paperwork in order to make any changes to your schedule.

**4. How can I transfer credits from my previous institution or from dual enrollment classes and AP exams? Can I place out of any classes?**

In order to receive advance standing from college classes you have taken, including dual enrollment, you will need to have official transcripts sent from the institution granting the credits. If you have scored a 3 or better on an AP exam, you will need to have the official scores sent to Marywood.

If you would like to take CLEP tests or need further information about placing out of classes, contact the Registrar's Office.

## **5. How can I change my major?**

If you want to change your major before the semester begins, you will need to contact your Admissions Counselor in writing with the request. Your Admissions Counselor will verify the major change, and notify the necessary offices on campus. If the change is made after you have received your schedule of classes, your new academic department will provide you with a new schedule.

If you want to change your major once classes have started, you will need to contact your academic adviser.

## **6. What should I bring to my dorm room?**

Dorm rooms are equipped with a bed, desk, desk chair, dresser, and armoire closet for each student. There is one internet connection for each student, and a cable jack for every two students. You can bring a personal size refrigerator, or you can rent a micro-fridge for the year. You cannot bring a stand-alone microwave. The Office of Housing and Residence Life has additional information about what to bring to your dorm room.

## **7. How are housing assignments done? Can I request someone to be my roommate? Can I request to live in a double suite or quad suite? How will the rooms be set up?**

Dorm rooms are assigned on a first-come, first-served basis when we receive your housing contract. If you would like to request someone as your roommate, both students need to make the request. For example, if you want to live with Amy, but Amy doesn't say she wants to live with you, you will not be placed together. Roommate and residence hall assignments will be mailed in the beginning of August.

On the housing contract you can indicate if you prefer a double suite, quad suite, or if you have no preference. If you arrive in the residence hall and you need your room setup changed, you can let your residence adviser know and maintenance staff can adjust it for you.

## **8. When and where can I buy my books? How much should I budget for them?**

Marywood's Bookstore is the best place to purchase your books. During Orientation, you can pre-order your books at the bookstore, and they will be packaged and ready for you to pick up when you arrive to campus in August. Text book information will be listed on Marywood's website in late July. While every student will have different books to purchase, we estimate that you will spend \$900 on books for your first year.

**9. Are there campus jobs available? Do you need a Work Study grant to get a job?**

Yes, there are jobs available on campus. Most jobs are available through the Federal Work Study Program, which provides jobs for students with financial need, allowing them to earn money to help pay education expenses. If you are eligible for a Work Study job, it will be listed in your Financial Aid package. If you are eligible for Work Study you must report to the Human Resources office as soon as you arrive on campus to obtain your contract, complete any necessary paperwork and receive your work study assignments. Work Study jobs include Clerical, Data Entry, Phone Receptionist, Lifeguards, Library Assistants, and Lab Assistants, to name a few. If you are not eligible for a Work Study job, there are a limited number of part time jobs that students can apply for.

**10. How can I choose a meal plan? What are my options?**

Students can choose one of three meal plans offered by Dining Services:

- 24 Meal Plan (24 meals per week and \$100 Plan Points per semester)
- 19 Meal Plan (19 meals per week and \$200 Plan Points per semester)
- 15 Mean Plan (15 meals per week and \$300 Plan Points per semester)

With these plans, students have a weekly meal allowance. Each time you use a meal, it is subtracted from your weekly balance. The Plan Points are a declining balance account, and can be used at the dining facilities on campus.

**Important Phone Numbers**

Office of Undergraduate Admissions.....	570-348-6234
Cashier’s Office.....	570-348-6212
Financial Aid Office.....	570-348-6225
Registrar’s Office.....	570-348-6280
Student Activities and Leadership Development Office.....	570-340-6016
Bookstore.....	570-348-6248
Housing and Residence Life.....	570-348-6236
Athletics and Recreation Department.....	570-961-4724
Student Health Services.....	570-348-6249
Human Resources.....	570-348-6220